

**FINANCE & ESTATES COMMITTEE OF THE BOARD OF GOVERNORS OF THE
CITY OF LONDON SCHOOL**

Friday, 20 November 2020

Minutes of the meeting of the Finance & Estates Committee of the Board of Governors of the City of London School held virtually at 10.00 am

Present

Members:

Tim Levene (Deputy Chairman)	Lesley Cartmell
Deputy James Thomson (Chairman)	Andrew Jones
Alexander Barr	Deputy Edward Lord
Deputy Keith Bottomley	Ian Seaton

Officers:

Alan Bird	- Head, City of London School
Charles Griffiths	- City of London School
Richard Brookes	- City of London School
Steven Reynolds	- Chamberlain's Department
Nicholas Basye	- Chamberlain's Department
James Gibson	- Chamberlain's Department
Polly Dunn	- Town Clerk's Department
Joseph Anstee	- Town Clerk's Department

1. APOLOGIES

There were no apologies.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. MINUTES

RESOLVED, that the public minutes of the meeting held on 12 February 2020, be approved as accurate record.

4. TERMS OF REFERENCE

Governors received the Committee's Terms of Reference, as set out by the Board at its meeting on 8 October 2020.

5. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were no questions.

6. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

There was one item of urgent business.

Exclusion of the Public

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

7. **NON-PUBLIC MINUTES**

RESOLVED, that the non-public minutes of the meeting held on 12 February 2020, be approved as accurate record.

8. **OUTSTANDING ACTIONS**

Governors received a report of the Town Clerk regarding outstanding actions of the Committee.

9. **NOTE OF INFORMAL MEETING - APRIL**

The note of the informal meeting held on 1 April 2020 was received.

10. **NOTE OF INFORMAL MEETING - MAY 2020**

The note of the informal meeting held on 7 May 2020 was received.

11. **BURSAR'S REPORT**

Governors received a report of the Bursar regarding financial and operational matters at the School.

12. **SECURITY AUDIT REPORT**

Governors received a report of the Bursar regarding a security audit at the School.

13. **PROPOSED 2021/22 REVENUE BUDGET**

Governors received a joint report of the Chamberlain and Bursar regarding the proposed 2021/22 revenue budget.

14. **REPAIRS, MAINTENANCE & IMPROVEMENTS FUND 2021/22**

Governors received a joint report of the Chamberlain, Bursar and City Surveyor regarding the Repairs, Maintenance and Improvements Fund 2021/22.

15. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

16. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was no other business.

17. **CONFIDENTIAL MINUTES**

RESOLVED, that the confidential minutes of the meeting held on 12 February 2020, be approved as accurate record.

The meeting closed at 11.23 am

Chairman

Contact Officer: Polly Dunn
polly.dunn@cityoflondon.gov.uk